



## YEARLY STATUS REPORT - 2020-2021

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	J.M.PATEL ARTS, COMMERCE & SCIENCE COLLEGE, BHANDARA (MAH)
• Name of the Head of the institution	DR. VIKAS PRABHAKARRAO DHOMNE
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	07184252364
• Mobile no	9423113268
• Registered e-mail	iqacjmpc@gmail.com
• Alternate e-mail	principaljmpc@rediffmail.com
• Address	RAJGOPALACHARI WARD, BHANDARA
• City/Town	BHANDARA
• State/UT	MAHARASHTRA
• Pin Code	441904
<b>2.Institutional status</b>	
• Affiliated /Constituent	AFFILIATED
• Type of Institution	Co-education
• Location	Urban

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	RASHTRASANT TUKADOJI MAHARAJ NAGPUR UNIVERSITY, NAGPUR				
• Name of the IQAC Coordinator	DR. KARTHIK PANICKER				
• Phone No.	07184252364				
• Alternate phone No.	9423113268				
• Mobile	9850239948				
• IQAC e-mail address	karthikpanicker2025@gmail.com				
• Alternate Email address	iqacjmpc@gmail.com				
<b>3.Website address (Web link of the AQAR (Previous Academic Year)</b>	<a href="https://jmpatelcollege.com/wp-content/uploads/2022/03/JMPC_AQAR_2019_20_ACCEPTED.pdf">https://jmpatelcollege.com/wp-content/uploads/2022/03/JMPC_AQAR_2019_20_ACCEPTED.pdf</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://jmpatelcollege.com/wp-content/uploads/2019/05/JMPC_ACADEMIC_CALENDAR_2019-20.pdf">https://jmpatelcollege.com/wp-content/uploads/2019/05/JMPC_ACADEMIC_CALENDAR_2019-20.pdf</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	82.65	2004	03/05/2004	02/05/2009
Cycle 2	A	3.11	2012	15/09/2012	14/09/2017
Cycle 3	B	2.46	2018	02/11/2018	01/11/2023
<b>6.Date of Establishment of IQAC</b>	20/07/2005				
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>INSTITUTION</b>	<b>DBT STAR COLLEGE SCHEME</b>	<b>DBT</b>	<b>2020 (365)</b>	<b>4100000</b>
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>		<b>Yes</b>		
<ul style="list-style-type: none"> <li>• Upload latest notification of formation of IQAC</li> </ul>		<a href="#">View File</a>		
<b>9.No. of IQAC meetings held during the year</b>		<b>4</b>		
<ul style="list-style-type: none"> <li>• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>		<b>Yes</b>		
<ul style="list-style-type: none"> <li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>		No File Uploaded		
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>		<b>No</b>		
<ul style="list-style-type: none"> <li>• If yes, mention the amount</li> </ul>				
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>				
<ul style="list-style-type: none"> <li>• One Day Online Workshop organised with the support of RUSA for colleges of Bhandara district on NAAC Revised Assessment &amp; Accreditation Framework .</li> </ul>				
Established inked MOUs with other Educational Institutions of the University for Teaching Learning and Co-curricular Activities.				
<ul style="list-style-type: none"> <li>• Prepared Divyanjana Policy, Green Policy and Grievance Redressal Policy.</li> </ul>				
<ul style="list-style-type: none"> <li>• Instrumental in conducting Structural Audit of the college, Electrical Safety, and Energy Audit.</li> </ul>				
<ul style="list-style-type: none"> <li>• Conducted Online Classes for Std.12th students of Nagar Parishad Gandhi Vidyalaya, Bhandara during the pandemic.</li> </ul>				

**12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
MOUs for collaborative academic and co-curricular activities to be signed with reputed educational activities	2 MOUs signed with educational institutions of the University region for collaborative academic and co-curricular activities
MOUs to be signed with NGOs.	MOUs signed with Aimpower, a registered NGO.
Structural Audit of the College Buildings to be conducted.	Conducted Structural Audit of the College Building.
Electrical Safety Audit to be conducted.	Electrical Safety Audit of the college conducted by Govt. approved Agency
Arrange/Encourage different capacity-building programmes, especially those related to Online Teaching-Learning process	Many teachers participated in the FDPs conducted by different HRDCs especially on ICT tools for Teaching-Learning Process. This helped them conduct Online Classes effectively during the Covid-19 pandemic when online classes were conducted for most part of the Session
To increase the enrolment of students in Add-on Certificate/Diploma Courses	Number of Add-on Certificate/Diploma Courses and enrolment in these courses increased
Online Classes to be conducted in collaboration with other Institutions	Online Classes for UG and PG students conducted by the Department of English in Collaboration with other Colleges of the University region
Water Quality Audit/Testing to be conducted	Water Quality Test in the College Premises conducted at the Govt. of Maharashtra's Regional Health Laboratory (Pradeshik Arogya Prayogshala), Nagpur
<b>13. Whether the AQAR was placed before</b>	<b>Yes</b>

statutory body?

- Name of the statutory body

Name	Date of meeting(s)
COLLEGE DEVELOPMENT COUNCIL (CDC)	23/04/2022

#### 14. Whether institutional data submitted to AISHE

Year	Date of Submission
YES	28/02/2022

#### 15. Multidisciplinary / interdisciplinary

In line with the National Educational Policy-2020, the college plans to start more Short Term courses and conduct events where students across disciplines participate and learn. Presently, the college offers Short Term CERTIFICATE/DIPLOMA Courses approved by Department of Life Long Learning and Extension, Rashtrasant Tukadoji Maharaja Nagpur University, Nagpur. Students from any discipline are free join these certificate/diploma courses. Since the institution is an affiliated college, we have to follow the curriculum framed by the University. The college conducted various interdisciplinary /Multidisciplinary events. A Two-Day Online National Seminar "On the Role of Basic Science and biotechnology in mitigating Covid-19 Pandemic was organised jointly by the departments of Botany, Chemistry and Zoology on 29th and 30th July 2020. A total of 876 participants from different part of the country attended it. National Nutrition month was celebrated in the college jointly by the departments of Home-Economics and Physical Education. Various Competitions like Online Quiz, Grains' Rangoli, Poshan Sundari, etc. were organised in September 2020. An Online National Seminar on " Nutrition, Immunity & Covid-19 Pandemic was organised as a part of the Nutrition Month's Celebration. As the part of National Science Week Celebrations a guest lecture on " Emerging Opportunities in the Filed of Bio-Science" was organised jointly by the Departments of Botany, Chemistry and Zoology on 28 February 2021. The Online Poster Competition on Wetland Conservation saw students from different background participating in the competition with great enthusiasm. The college conducted various programmes to inculcate universal values, scientific temper, citizenship values, and life skills among the students.

#### **16.Academic bank of credits (ABC):**

The college being affiliated to Rashtrasant Tukadoji Maharaj Nagpur University is dependent on the University for the creation of Academic Bank of Credits. The college does not have any facility and as such is not empowered to digitally store the Academic Credits earned by the students from various recognised HEIs. The Institution plans to register itself under the ABC. The college will be able to offer the benefits of multiple entries and exits as an when the university allows for the same. The syllabus of the Certificate/ Diploma Course are designed by the faculties of the institution. The faculties have sufficient liberty to design these courses as per the need of the hour.

#### **17.Skill development:**

The college conducted various short term CERTIFICATE/DIPLOMA courses for the skill development among students. The following Short Term certificate/Diploma courses were conducted under the aegis of the Department of Life Long Learning and Extension, Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur :

- 1) Certificate Course in Fish Breeding (50 Students)
- 2) Diploma Course in Fish Breeding (10 Students)
- 3) Certificate Course in Vermi-Composting (50 Students)
- 4) Diploma Course in Vermi-Composting (40 Students)
- 5) Certificate Course in Fashion Designing (18 Students)
- 6) Certificate Course in Spoken English and English for Competitive Exams (30 Students)

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

Yoga is one of the important traditional Knowledge systems which deals with the purification of mind, body and spirit. Since it was Pandemic Time, the department of Physical Education Circulated Aa booklet and some videos among the staff and students about the different Asanas in the build up to the International Yoga Day-2020. The staff and the students were required to practice the Asanas as per the International Yoga Day protocol. The students and staff performed the Yoga Asanas and uploaded their videos and shred their videos which were put together on uploaded on the YouTube channel of the college. The Department of Home-Economics conducted Online classes on different Traditional Indian Dishes. The students were also taught different types of Traditional Embroideries like Kantha,

Fulkari, Lkhanavi, Kashmiri, Chikan Kari, Kachhi etc. in an online Mode on account of the prevailing pandemic situation. the students were also taught how to prepare the traditional table mat using Jute. As a part of the preservation and popularization of Marathi language, the Marathi Bhasha Samvardhan Pandharwada ( Marathi Language Preservation Fortnight ) was organised from 14th to 28th January 2021. Students from different parts of the state participated in the Online Essay Competition. An Online Quiz on different aspects of Marathi Language and Literature was also conducted in which over 700 students from all over the state participated. Rajbhasha Marathi Gaurav Din was celebrated on 27th February 2021. Competitions like Inter Collegiate Poetry Competition and Story Writing Competition were organised which saw a good number of students participating in it. The faculties of the institution are already using the bilingual /trilingual mode to provide the classroom delivery. Programmes like Bachelor of Arts, Bachelor of Commerce, Master in Sociology, Master in History are taught through Marathi medium. The institution also offers Urdu and Urdu Literature as optional subjects in the B.A. Programme.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

The college works on different fronts to achieve the different parameters of Outcome Based Education. In addition to the committed teaching to develop deep knowledge of respective disciplines, various activities were conducted to develop critical thinking and problem Solving Abilities among the students. Project Works were assigned to the students which contributed in developing Team-work as well as inter-personal skills among the students. Unit Tests, Semester- end examinations, tutorials and assignments helped in identifying the Course Outcomes of the students. The employer and the alumnae feed Back (Formal & Informal) also helped in measuring the Course Outcomes. The Placement Records and the progression of the students to higher Learning programmes helped the institution to measure the Programmes Education objectives. Knowing fully well that the syllabus prescribed by the University may not be sufficient for the students in developing 21st century competencies, various Online Certificate/ Diploma Courses were introduced by the institution under approval from the Department of Life Long Learning & Extension, Rashtrasant Tukadoji Maharaj Nagpur University. In order to develop professional and ethical sensitivity among the staff and students, a programme on IPR was conducted on 20 & 21st July 2020. The code of conduct for students and staff inculcates professional and work-place ethics. Various programmes conducted by the college in association with Government and Non-Government agencies went a



long way in inculcating constitutional , community and societal responsibilities among the students. For its various green initiatives, the college was honoured with the District Green Champion Award ( 2020-21).

**20.Distance education/online education:**

Since it was Covid-19 pandemic time, most of the classes were conducted online. The teachers conducted their classes using different online platform such as UpGrad, Google Meet/Classroom, Zoom etc. Many of the teachers recorded their lectures and uploaded them on the YouTube and shared them with the students who could watch according to their Convenience and connectivity. The different certificate and Diploma course run by the college under approval of Department of Life Long Learning, Rashtrasant Tukadoji Maharaj Nagpur University were conducted Online. The Department of English conducted Online Classes for Undergraduate and Post-Graduate students in collaboration with different institutions of the university area which was attended by a large number of students. Many staff members upgraded their skills by attending different online Faculty Development Programmes conducted by different Teaching-Learning Centres/ Academic Staff Colleges. The college also conducted Online Classes for the Std XII students of Nagar Parishad Gandhi Vidyalaya, Bhandara. These classes were conducted by senior students of the college under the guidance of the faculty members.

**Extended Profile**

**1.Programme**

1.1 Number of courses offered by the institution across all programs during the year	627
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File Description	Documents
Data Template	<a href="#">View File</a>

**2.Student**

2.1 Number of students during the year	4122
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File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2	1462
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
<b>File Description</b>	<b>Documents</b>
Data Template	<a href="#">View File</a>
2.3	1186
Number of outgoing/ final year students during the year	
<b>File Description</b>	<b>Documents</b>
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1	50
Number of full time teachers during the year	
<b>File Description</b>	<b>Documents</b>
Data Template	No File Uploaded
3.2	83
Number of sanctioned posts during the year	
<b>File Description</b>	<b>Documents</b>
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	42
Total number of Classrooms and Seminar halls	
4.2	9536657
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	283
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution has a structured, effective and documented mechanism for monitoring curriculum delivery. The Principal calls a Meeting of the HODs at the very beginning of the Session and the HODs submit their inputs for the academic and Co-curricular activities. The HODs prepare the academic plan in the Departmental Meeting and submit the same to the IQAC. The teachers maintain a diary which helps them in monitoring their Lesson Plans. The diary is checked by the HODs periodically. The Diaries are checked by the Principal on a monthly basis. Informal feedback is regularly taken from the students by HODs and the Principal to check the effectiveness of the teaching methodologies employed by the teachers. ICT, online resources, multimedia etc. are used to enrich the teaching-learning process. Regular class tests, unit tests, surprise tests, class and home assignments are used to make course corrections in the teaching plans by the faculty. During the Session, a majority of the classes were conducted online on Zoom App and Google Meet. Google Forms were used to conduct practice/revision Tests. Teachers emailed the weekly teaching report to the Principal. The English Department conducted online classes during pandemic in collaboration with other Colleges of the University.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

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The Institute being permanently affiliated to Rashtrasant Tukdoji Maharaj Nagpur University, Nagpur broadly follows the Academic Calendar prescribed by the University. IQAC members of the College prepare and Academic Calendar which contains a schedule of activities to be organised during the Academic Session. It comprises re-opening

dates, bridge courses, orientation courses, the start of internal exams, the start of semester examinations, key college functions, Summer/Winter vacation holidays and so on. The Academic Calendar is circulated to all the Departments.

The Academic Calendar includes planning of seminars/workshops/conferences to be organized, inviting experts for Guest Lectures. The academic calendar provides a broad framework which must be followed by both faculty and students. Every academic year, semester-by-semester examination committee meetings are held to improve the conduct of CIE.

Teachers prepare their teaching schedule, class tests and assignments following the allotted timetable and academic calendar. The students are assessed the basis of seminars, tutorials, class assignments, internal examinations, etc. Departmental study tours, project work, field visits and presentation.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://jmpatelcollege.com/wp-content/uploads/2022/05/1.1.2_RTMNU_Acdemic_Calender_with_CorrigenduM.pdf">https://jmpatelcollege.com/wp-content/uploads/2022/05/1.1.2_RTMNU_Acdemic_Calender_with_CorrigenduM.pdf</a>

**1.1.3 - Teachers of the Institution participate in A. All of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**  
**Academic council/BoS of Affiliating University**  
**Setting of question papers for UG/PG programs**  
**Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**  
**Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

07

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

12

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

343

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

## 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college tries to integrate various values and issues into the curriculum in a variety of ways. In most cases the prescribed syllabus have specific units, topics and teaching points which are directly linked to one or more of these issues. While teaching these topics the faculty members ensure that the underlying issues are brought forth for greater awareness and discussed in terms of their relevance with the students' lives. In addition, various assignments also focus on one or more of these issues. Assignments like poster making, short essays, students' presentations and group discussions include such topics. The college also runs a courses in environmental studies for all second year students, mandated by the university, with a view to promote better environmental awareness and eco-friendly practices. There are also a wide range of co-curricular activities like debates, guest lectures, seminars, film shows and elocution which are based on themes around these topics. The College conducts various Add-on Certificate /Diploma Courses on subjects like VermiComposting, Medicinal Plants, Renewable Energy Resources etc which help in creating environmental awareness among the students.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

05

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

274

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
Students  
Teachers  
Employers  
Alumni

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	<a href="https://jmpatelcollege.com/wp-content/uploads/2022/05/1.4.1_Stakeholders_Feedback_Report_2020-21.pdf">https://jmpatelcollege.com/wp-content/uploads/2022/05/1.4.1_Stakeholders_Feedback_Report_2020-21.pdf</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	No File Uploaded

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	<a href="https://jmpatelcollege.com/wp-content/uploads/2022/05/1.4.1_Stakeholders_Feedback_Report_2020-21.pdf">https://jmpatelcollege.com/wp-content/uploads/2022/05/1.4.1_Stakeholders_Feedback_Report_2020-21.pdf</a>

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of students admitted during the year**

**1742**

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

**1706**

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

**2.2 - Catering to Student Diversity**

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

**The institution assesses the learning levels of the students and**



organises special Programmes for advanced learner and slow learners. The slow as well as advanced learners are identified on the basis of their performance in the previous year University exams, unit tests results and class tests. Such students are enlisted and targeted for various activities organised for slow and advanced learners.

Activities initiated for Slow Learners :

Remedial classes play a vital role in the improvement of the slow learners in the subject they fail to score better marks.

Class Assignments , extra home work and practice tests are given to improve students' writing capacity and to build their confidence.

Online Tests on Google Forms are organised to improve their solving capacity .

Activities initiated for Advanced Learners :

Study material related to prescribed is posted in Google Classroom and students easily access the same.

Video Lectures based on prescribed syllabus are prepared, uploaded on YouTube and posted in whatsapp group of the respective class.

The departments in the college organises students PPT presentations, students seminars on subject topics.

Short term certificate course in collaboration with RTM Nagpur University , Nagpur provide an excellent platform for slow as well as advanced learners. The students are encouraged to enrol for such courses.

Guest Lectures, workshops are organized for advanced learners.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
4122	50

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

To ensure the holistic development of the students, the institution planned and carried out multiple student centric activities. The College succeeded in mobilising the students for attending classes online and ensured their participation in most of the activities. All the faculty members organised different online/offline activities enthusiastically and students participated in them actively. All the departments conducted innovative programmes to stimulate the creative ability of the students and strengthen their problem solving skills..All students were motivated to participate in various co-curricular competitions.

Experiential Learning is ensured through field visits, project works, Practicals, hands on practice, workshops conducted by the various departments including Geography, Home Economics, Microbiology, Physics, Botany, Chemistry, Environmental Science, etc. Each department encourages students to co-relate textbook knowledge with the issues outside the Classroom.

Participative Learning : Question-Answer methods effectively used by the teachers not only for making the teaching-learning process interesting but also for keeping the class attentive. Collective as well as individual responses make the class teaching alive.

Problem Solving Methodologies : Teachers give students problems based on the topics what has been taught in the classroom. These problems require interpretation, analysis and application of the concepts taught.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT tools like smartphones, laptop ,desktop, tablets helped a lot to carry online teaching effectively during the pandemic. Realising the need of the hour, theteaching, Teachersand students adopted and adapted quickly to the online teaching platforms. The institution provided various online platforms for effective teaching and made available paid version of Zoom for online activities. The faculty members used Microsoft Team, Zoom, Google Meet, Google forms, Kahoot, Upgrad, Google Classroom regularly. Teachers started recording their video lectures, uploading them on You Tube and providing the links to the students. Add on courses approved by Life Long Learning and Extension Cetnre of RTM Nagpur University, Nagpur also were conductedonline. The English Department of the College collaborated with other Colleges of the University to conduct online classes and even Tests and Exams. The study material Online resources were shared with the students in the Class Whatsapp Groups. All exams. at college as well as university lever were conducted online. Teacher andstudents underwent a new teaching-learning experience during the pandemic period.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

49

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

50

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

32

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

15 Years 2 Months

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has transparent mechanism for Internal Assessment. Being an affiliated institutions, the college has to follow the prescribed guidelines for Internal Assessment given by the affiliating University. The details including marks distribution are conveyed to the students well in advance. Marks are assigned to each theory paper and are awarded on the basis of Student's Seminar, Viva Voce and Home Assignment, PPT Presentation. Assignment Submission (Online/Offline) is notified by the department before the Final Semester end University examination. The time table for Assignment Submission is announced by the concerned teacher in consultation with the HOD. The final assessment marks are judiciously awarded in proportion on completion of the prescribed criteria. Students are given freedom to submit creative writing assignment on human values/world peace/environmental issues inspired by or related to the lessons/poems prescribed in the syllabus. The assignments given to PG students are kept more challenging, research oriented and brain storming. PPT presentation, student seminar are the integral part of PG courses and some of the UG course. Online/offline Class tests, Unit Tests, Practice Tests also are conducted on regular basis. Necessary changes in the framework of Internal Assessment were done in the view of pandemic.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The College has developed a well planned, prompt and transparent response system to resolve the issues dealing with the grievances related to internal examination. The college and University had to shift to Online mode for teaching and examination as well. The students could approach the teacher concerned in case of grievance. If not satisfied, the student had the opportunity to report the matter to the HoD. In most of the cases the issues were resolved at the teacher's level. In order to resolve such issues, college used to prepare the list of those students who could not appear in the online examination due to some or other reasons and forwarded

the same to the registrar of the college. In case of grievances related to the University Examination, the issues were resolved with the intervention of the Registrar, Dean (Administration) and the Principal. Such cases are forwarded to the Director, Board of Examination and Evaluation of the University for resolution. Follow-up was done regularly so that the grievances were resolved in a time bound manner.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students. The learning outcomes are formulated and compiled after deliberations with all respective stakeholders. The subject teachers have written down POs and Cos of the programmes run by the institution from first semester to final semester including UG and PG. Most of the POs and Cos are well defined by the university. Cos are discussed by the faculties with the students during teaching-learning process and the same are posted on the college website. The POs and Cos are evaluated at the end of the academic session through exam results and annual feedback from its stakeholders including students, teachers etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Programme Outcomes, Programme Specific Outcomes and Course Outcomes are indicators to assess the learners' performance and Learning

objectives. The observations are associated with the planning of corrective measures in case of any deviation in the expected learning outcome/s.

The methods adhered to measure such attainment include direct and indirect methods which can be enlisted as follows :

The Direct Attainment Includes Students Assignments, Projects, Examinations, Practical, Unit Tests, Seminars, Power Point Presentations, Group Discussions, Study Tours, Field Visits.

Apart from these direct attainments, the indirect attainments are also inevitable part while computing the Cos. The Indirect attainment includes the participation of the students in NSS, NCC, Sports and Cultural activities/competitions, Placement Camps etc

Evaluation is a continuous process equipped with traditional as well as new methodologies. It ensures the active and maximum students' participation. The utmost care is taken to ensure use of ICT , offline, online sources to assess the overall conduct and progression .The outcomes assist teacher to plan corrective measures.

The attainments of Course Outcomes (CO) meet the attainment of Programme Outcome. To measure the Course Attainment, separate assessment methods were employed for practical and non-practical subjects.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

1276

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

[https://jmpatelcollege.com/wp-content/uploads/2022/05/2.7.1\\_Students\\_Satisfaction\\_Survey\\_2020-21.pdf](https://jmpatelcollege.com/wp-content/uploads/2022/05/2.7.1_Students_Satisfaction_Survey_2020-21.pdf)

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

10



File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

## 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The Innovation and Incubation Cell of the College takes care of the ecosystem. An Online National Seminar & Interactive Session on 'Artificial Intelligence & Cyber Security: New Insights for Innovations and Startups'. was organised by Nutan Avishkar Vichar in Nagpur (NAVIN), VIA, Vigyaan Bharati & Raman Science Centre, Nagpur in Association with IQACs & Innovation and Incubation Cells of Dharampeth Science College Nagpur, J. M. Patel College Bhandara, Dr. M. K. Umathe College, Nagpur and Bar. Sheshrao Wankhede College, Khaparkheda, Nagpur on 21 June 2020. The Seminar was inaugurated by Dr. R. K. Singh, Head, Media Relations and Public Awareness Section, BARC, Mumbai. Upendra Mardikar, Chief Security Officer Snap Finance, USA guided the participants about the different aspects of cyber security and the immense possibilities for innovation and start-ups in the field of cyber security. A Two Days Online FDP on 'Innovation and Intellectual Property Rights' was jointly organised by IQACs & Innovation and Incubation Cells of Dharampeth Science College Nagpur, J. M. Patel College Bhandara, Dr. M. K. Umathe College,

Nagpur, Bar. Sheshrao Wankhede College, Khaparkheda, Nagpur and S. N. Mor College, Tumsar in collaboration with Rajiv Gandhi National Institute of Intellectual Property Management, Nagpur, on 20-21 July 2020.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

2

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

00

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during

the year

### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

07

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

10

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

## 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

In addition to the academic pursuit, the students of our college actively participate in social service activities leading to their holistic development. The college runs National Service Scheme and National Cadet Corps Units. In the session 2020-21, the NSS & NCC units of the College organized a several activities including International Yoga Day, Tree Plantation Program, popularization of Atmanirbhar Bharat Abhiyan, awareness programme on Fundamental Duties, Govt of Maharashtra's Covid-19 Awareness campaign 'Maze Kutumb Mazi Jababdari' , Constitution of India Week, Blood Donation Camp, Road Safety Week etc. The NCC Unit strives to develop the qualities of leadership, patriotism, maintaining discipline, character building among the students. The various departments of the college are conscious about their responsibilities in shaping students into responsible citizens of the country. All the activities have a positive impact on the students and go a long way

in grooming them as responsible citizens. During the Covid-19 pandemic, our students arranged tiffins for those who were admitted in hospitals. One of our students Ajay Sanjay Yadao conducted classes and other activities for financially challenged students who were not able to attend Online Classes. He also conducted different kinds of activities including yoga for the students in Village Khapa. His efforts were lauded by the print and audio-visual medium.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

NIL

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

2

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

#### 3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

2081

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

08

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

#### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

NIL

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College has a lush green campus spread in an area of more than five acres. It has all the adequate facilities and infrastructure for productive teaching and learning. There are 39 large, well ventilated classrooms in which 5 are equipped with ceiling mounted LCD facilities. 3 classrooms are equipped with interactive boards. The College has a fully air-conditioned Seminar Hall, with a capacity to seat 280 persons.

The College boasts of well-equipped 21 laboratories with latest equipments. There are separate UG and PG labs for Botany and Zoology department. The main library houses over 77,000 books and several journals and newspapers. In addition there are over 12000 books in the MBA Library. The College subscribes to NLIST, through which there is an access to 6000 plus journals over 2, 99,500 e-books for the Staff and students. In addition, several departments have their own smaller and purpose built libraries and e-libraries for additional support to the faculty and students. The entire campus is Wi-Fi enabled with 2 Mbps leased line. The College also has subscribed to 3 FTTH (with speeds upto 100Mbps) connections provided by BSNL.

The state-of-the-art main computer centre has 4 Labs with a total of 116 Computers. The E-commerce Lab, MBA Computer Lab & Language Lab house around 20-30 computers each to cater to the requirements of

specific programmes. The college has its own YouTube Channel. The subscription to ZOOM helped the College to conduct online classes for the students and to conduct different Online Events/Conferences. The college also subscribed to UPGRAD for a short period to facilitate E-Learning.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has various grounds for sports and games. The college has a floodlit basketball Court of 4592sq.ft., Badminton Court of 880 sq.ft., handball, volleyball, netball courts and fields on its campus for Kabaddi. The college has a well-maintained playground of more than 79900sq.ft. which is regularly used for games like Cricket, Football and Hockey. It also has a boxing room of 181.5sq.ft. area and a table-tennis room of 256.41sq.ft. areas as well as space for students to play chess, carom and other indoor games. The college has a well-equipped gymnasium of 931 sq.ft. area with all modern facilities. There is also a shaded and partially open area of more than 10800 sq.ft. in Ambedkar Bhavan Lawn which is utilized for yoga, aerobics and other outdoor light fitness activities. Yoga camps are organized in the collaboration with the local Patanjali unit and other NGO's. The college has a Seminar Hall, Pearl Chamber, equipped with LCD Projector and a state-of-the-art sound system with a seating capacity of 280. This facility is used for hosting different cultural activities and competitions. There are two full-time Directors of Physical Education, who are supported by a team of visiting coaches and trainers' in the organization of sporting activities. Several alumni regularly contribute to the sports and cultural activities of the college. The college conducts summer camps in which students from other educational institutions also take part.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

07

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://jmpatelcollege.com/wp-content/uploads/2022/05/4.1.3 MASTER TIMETABLE 2020-21.pdf">https://jmpatelcollege.com/wp-content/uploads/2022/05/4.1.3 MASTER TIMETABLE 2020-21.pdf</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1662706

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The College is using LIBMAN CLOUD BASED SOFTWARE (Version 2.03) for Library Automation. In 2006 college had purchased ILMS software (server based). The Library is fully computerized & automated. All the library processes are done with Integrated Library Management Software which comes with office management software. Accession of books is done both manually and using the library software. In year 2019-20, the library management software was upgraded and shifted to cloud based management system. WEB OPAC helps the students to search



the books available in library. Students can download the M-OPAC App from the playstore and install it on their handsets. This App helps the Staff and students to search the books from their Android Mobiles. The ILMS facilitates Bar-coding, Spine-labelling, weeding of books, Circulation, Serial Control Management etc. It also has features such as Reservation/Claims, Overdue/recall Notice, reminders, clearance and fines. Library maintains all MIS reports through the software. The ILMS is

The Library renews its N-LIST membership every year so that the users can access large amount of e-resources with the help of N-LIST (INFLIBNET). Staff and students are given free access for e-resources.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources** A. Any 4 or more of the above

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

214522

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

14

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The Institute has an independent server and a Computer Care Center (SCCC). In addition to the teaching staff, the college hires technical expertiseto take care of its software and hardware resources such as desktops, laptops, internet service, printers etc.The Institute has Wi-Fi connectivity in the campus for all faculty, staff, and students. The Institute started with 2 Mbps Lease line internet service. In addition to the leased line, the College has 3 BSNL FTTH connections with a bandwidth of up to 100 Mbps. The Institute has upgraded the IT facilities of its Central Library in terms of both hardware and software. The Institute implements open source software and tools for the majority of the computer systems deployed at the campus. The College subscribes to ZOOM and is renewed regularly. It has helped the College to conduct online classes for the students and to conduct different Online Events/Conferences. The college also subscribed to UPGRAD for a short period to facilitate E-Learning.The Institute provides a high-speed Internet facility to access NPTEL, Swayam Courses and various MOOC platforms. The College has an Annual Maintenance Contract with PNR Infosystem for regular maintenance and support in the upgradation of its IT facilities.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://jmpatelcollege.com/wp-content/uploads/2022/05/4.3.1_Annual_Maintenance_Contract_2020-21_.pdf">https://jmpatelcollege.com/wp-content/uploads/2022/05/4.3.1_Annual_Maintenance_Contract_2020-21_.pdf</a>

#### 4.3.2 - Number of Computers

283

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

9536657

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Physical and academic facilities are the backbone of any educational institution. It's very important that there is a clearly defined procedure and policy for the utilization and maintenance of the physical, academic and support facilities. In view of the above, a policy was framed in 18-19 which was revised in 2020 and has been in force since then. It governs the procedures for maintaining and utilizing physical, academic and support facilities, including laboratories, library, sports facilities, computer labs and computers, classrooms etc. The purpose of laying down the policy is to establish guidelines for the effective and efficient use of the available infrastructure. The policy would help in scheduling the activities in the college with proper planning and better co-ordination between the administration and the different users.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1743

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<b>No File Uploaded</b>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

**806**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills  
Language and communication skills Life skills  
(Yoga, physical fitness, health and hygiene)  
ICT/computing skills**

**B. 3 of the above**

File Description	Documents
Link to Institutional website	<a href="https://jmpatelcollege.com/">https://jmpatelcollege.com/</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

127

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

127

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

**5.2 - Student Progression**

**5.2.1 - Number of placement of outgoing students during the year**

**5.2.1.1 - Number of outgoing students placed during the year**

19

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

98

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

08

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

### 5.3 - Student Participation and Activities

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

00

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

As per the decision of the Government of Maharashtra, no elections are held and as such no Students Council is formed but the college ensures the participation of the students at different trends and encourages them to work in various decisionmaking academic and administrative committees, The Principal of the college in consultation of the IQAC, HODs and committee incharges, nominates students on different committees like College Development Committee, Library Advisory Committee, Internal Complaints Cell, Anti Ragging Committee, Student Grievances Committee, College Canteen Committee etc. Student's representatives play an important role in organizing various intra and Inter-collegiate competitions, exhibitions, conferences, seminars and workshops, guest lectures, sports activities etc. Most of the activities are conceptualized and executed by the students with the support and guidance of the teachers. Students actively participate in various study circles, associations and forums like the Science Forum, Literary Association, Commerce Study Circle, Social Science Study Forum. They actively participate in different community outreach programmes and awareness campaigns, Unmesh, the college magazine is published every year and student's on the editorial board collect articles, poems, drawings etc. from talented students. Students opinions and



suggestions are informally/formally sought regularly on different aspects of the Collage administration and academics.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

44

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The College does not have a registered Alumni Association. But there is a strong connect between the Alumni and the Institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The mission of the college, "prajvalito jnanamaya pradipah", "Let us light the lamp of knowledge" is inscribed in its logo. The college works with a vision of making education more effective, sensitive, responsive and performance oriented. It endeavours to provide equitable access to quality education to all sections of the society, especially the socially and financially challenged. The college governance is aligned with its mission, vision and policies. The governance is based on the key principles of efficiency, transparency, collaboration, participatory management and internal autonomy. The College Development Council (CDC), the Administration and the Committees constitute the three levels of governance. The CDC looks after the overall planning and management of the institution and monitors macro-level developments. The Principal, Registrar, and the administrative office look after the routine work and micro-level management of the institution. The third level of governance consists of different committees, which are formed to look after specific micro-level aspects of the institutional governance. These committees consist of members of the teaching, non-teaching staff and students, thus making the governance decentralized and participatory. The IQAC plays an important role in suggesting and implementing policies and initiatives for the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The mission of the college, "prajvalito jnanamaya pradipah", "Let us light the lamp of knowledge" is inscribed in its logo. The college

works with a vision of making education more effective, sensitive, responsive and performance oriented. It endeavours to provide equitable access to quality education to all sections of the society, especially the socially and financially challenged. The college governance is aligned with its mission, vision and policies. The governance is based on the key principles of efficiency, transparency, collaboration, participatory management and internal autonomy. The College Development Council (CDC), the Administration and the Committees constitute the three levels of governance. The CDC looks after the overall planning and management of the institution and monitors macro-level developments. The Principal, Registrar, and the administrative office look after the routine work and micro-level management of the institution. The third level of governance consists of different committees, which are formed to look after specific micro-level aspects of the institutional governance. These committees consist of members of the teaching, non-teaching staff and students, thus making the governance decentralized and participatory. The IQAC plays an important role in suggesting and implementing policies and initiatives for the institution. Alumni and PTA also contribute through their suggestions.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The perspective plan, named as 'Vision 2022' (for the period 2017-2022) is a reflection of how the college perceives its current standing, identifies future needs, potential, the objectives it sets for itself and the ways of working towards achieving them. One of the important areas of focus has been capacity building, especially vis-a-vis online teaching and expansion of research publications. Over the last couple of years, the college has been organizing different faculty enrichment programmes for equipping the teachers to conduct online teaching and developing learning resources. With the COVID-19 Pandemic it became almost imperative for institutions to shift to online teaching. Some teachers of the College were already using online lectures to complement their regular teaching. The college encouraged its teachers to attend faculty development programmes with special focus on conducting and managing online

courses and creating MOOCs. A majority of the teachers attended such faculty development programmes, Short-term Courses, refresher courses/orientation programme conducted by different HRDCs/HEIs. This proved to be of immense help in conducting online classes and developing e-content for the students. A total of 21 teachers benefitted by attending 42FDPs/STCs. Similarly, the college has been encouraging its staff to publish their research papers in quality journals. This has resulted in a total number of 33 papers being published in National and International Peer Reviewed Journals with some of them being published in UGC listed journals and journals indexed in Web of Science/Scopus.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://jmpatelcollege.com/wp-content/uploads/2017/01/Perspective-Plan.pdf">https://jmpatelcollege.com/wp-content/uploads/2017/01/Perspective-Plan.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The founding Trust, Gondia Education Society is the overarching management of the institution and holds the final authority in all internal matters. The college is governed by the College Development Council consisting of the representatives of the parent society, local community, industry, social workers, the teaching staff, the non-teaching staff and the students. This CDC is entrusted with the overall management of the college. Within the college, the Principal is the institutional head and is responsible for managing the day-to-day affairs of the college. Three kinds of personnel - technical, administrative and teaching - are in place in the college to cater to the workload needs of the respective domains. The Academic wing is managed through the Heads of various departments and numerous academic committees, while the administrative side is managed through the Dean (Administration), the Registrar, Office Superintendent and administrative staff. The service rules, procedures of recruitment and promotional policies are all governed by the relevant legislations of the Government of Maharashtra, especially the Maharashtra Public Universities Act, the Ordinances and Statutes of the affiliating university and the regulations laid down by the UGC/AICTE. The college functions entirely within these norms and meticulously follows all rules and regulations.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	<a href="https://jmpatelcollege.com/wp-content/uploads/2022/05/6.2.2_Organogram_of_the_institution.pdf">https://jmpatelcollege.com/wp-content/uploads/2022/05/6.2.2_Organogram_of_the_institution.pdf</a>
Upload any additional information	No File Uploaded

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination** A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

**6.3 - Faculty Empowerment Strategies**

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The Institution has various welfare measures in place for the teaching and non-teaching staff. Some of these are listed below:

**Teachers:**

- Loan from Employees Credit Co-operative Society.
- Emergency loan of Rs 20,000/- from Employees Credit Co-operative Society
- Consumer Co-operative society offers soft loans for groceries and consumer durables.
- Immediate financial assistance of Rs 5000/- from the 'Kutumb Kalyan Nidhi' to the family of the Member for performing the last rites.
- Felicitation on special achievements

- Institution organizes workshops on Health related issues.
- Doctor on call for emergencies in the College.

**Non-Teaching:**

- Loan from Employees Credit Co-operative Society.
- Emergency loan of Rs 20,000/- from Employees Credit Co-operative Society
- Consumer Co-operative society offers soft loans for groceries and consumer durables.
- Immediate financial assistance of Rs 5000/- from the 'Kutumb Kalyan Nidhi' to the family of the Member for performing the last rites
- Felicitation on special achievements
- Institution organizes workshops on Health related issues
- Doctor on call for emergencies in the College.

In the financial year 2020-21, the Employees Co-operative Society of the College sanctioned a Loan amount of Rs 1,16,20,000/- to 32 Staff members (Teaching -13, Non-teaching-19). The Loan is usually sanctioned in two working days time with least paper work.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

05

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

32

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college conducts the performance appraisal of its teaching and non-teaching staff through a combination of ways. All faculty members are required to submit a self-appraisal report every year, which is based on the performance appraisal norms suggested by the UGC and the affiliating university. The data submitted by the individual faculty members is used as one of the measures of performance assessment. Secondly, the teaching faculty is required to maintain a record of teaching assignments handled by them during the year, including co-curricular and extra-curricular work, college and university assignments, professional development activities etc. The work of teachers on various committees is also taken into consideration while assessing the performance. Feedback from the students is also taken into account. In this way, the college tries to make a holistic and multi-source performance appraisal of the teaching staff. For the non-teaching staff, the college maintains confidential reports on their performance which are prepared by the Principal based on various kinds of inputs. These inputs include the Personal observations of the Principal, the informal reports from peers and other stake holders. In case of any serious issues about performance the concerned staff is personally addressed by the Principal

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college meticulously and regularly follows audit procedures for all its accounts and financial transactions. The audit is carried out by both internal and external agencies. Audits of the college as a whole are carried out every year without fail. Every year the accounts and transactions are audited by professional and licensed chartered accountant agencies, which carry out the audit independently and certify if the financial matters have followed requisite norms or not and point out discrepancies if any. In addition to these annual internal and external audits, there are also periodic audits by some government agencies. The office of the



Joint Director of Higher Education from the region sends its team periodically to physically verify the financial undertakings of the college. Similarly the regional office of the Accountant General of India also periodically checks and verifies the audited records of the college and seeks compliance if any discrepancies or lacunae are found at society level. The college has not faced any major audit objections from either the Joint Director of Higher Education or the Accountant General office. In addition to these general overall audits, the college carries out regular audits of the financial matters associated with specific schemes, grants and projects. These audited statements and utilization certificates are regularly sent to the state government and funding agencies including UGC and Department of Biotechnology.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

Nil

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The College receives salary grants from the state government for the staff employed on grant-in-aid posts. The State Government/Government of India reimburses the Tuition and other fees of the students admitted to the College under different welfare schemes. However, these funds do not meet all the financial requirements of the college, and are not adequate to ensure good

maintenance and continuous growth of the college. It therefore employs a range of strategies to mobilize funds and to save funds through optimum utilization of resources. The college runs some self-financing UG and PG courses which are quite popular. By maintaining a good standard of these courses, the college has been able to attract good number of students to these courses which generates valuable funds for the development of the college. The college has been able to raise some funds by offering its premises to government agencies and consultancy firms for conduct of different examinations. The funds received under Star DBT Scheme were properly utilised. The college tries to ensure that there is minimum wastage of resources and that every kind of resource is used optimally to its fullest potential. This is achieved by sharing and pooling of facilities, equipment and resources.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC has significantly contributed in institutionalizing various processes and strategies which collectively form the essence of the quality assurance initiatives of the college. The two important contributions are as follows.

1.The IQAC has taken the lead in conducting various audits like the Green Audit/Energy audit which have helped the college in advancing to become an eco-friendly institution. That the MGNCRE, Ministry of Education, Government of India, awarded the College with the District Green Champion Certificate (2020-21) bears testimony of its green efforts.

2. The IQAC has been pushing for the use of ICT in teaching-learning Process even before the Pandemic set in. Workshops/FDPs were organised to familiarise the teachers about the different Teaching-Learning platforms and tools. With the onset of the Pandemic, the IQAC encouraged the teachers to join different short-term courses on E-content Development, Managing Online Classes and Creating MOOCs being conducted by the HRDCs and Teaching-Learning Centres. The schedule of these courses was shared with the Teachers. Many teachers

of the College attended these Courses and it helped them in conducting the online classes efficiently and developing the E-content for the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The college conducts a periodic review of the teaching-learning processes and the learning outcomes every year through the IQAC. There are three initial sources of inputs in this review process. The first is the feedback which is collected from the students. The feedback is collected about the Teaching Learning Process and the infrastructure and facilities available for teaching and learning. Feedback is also sought from the alumni, parents and employers. The feedback provides useful information while reviewing the teaching learning processes and the college plans. The second source of input is the data of the performance of students in the internal assessment activities and the final university examinations. This data gives a good idea in terms of teaching practices, student progress and the learning outcomes. The third useful source of inputs for review is the data from teacher performance appraisal and teachers' experiences and observations. Taking into account all these inputs, the college carries out periodic review of its teaching learning processes, its strategies and methods of operation and its short and long term plans. The IQAC also plays a significant role in preparing the annual academic calendar, the schedules and plans for the continuous internal evaluation and co-curricular activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC);**

**B. Any 3 of the above**

**Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://jmpatelcollege.com/wp-content/uploads/2022/10/ANNUAL_REPORT_2020-21_FINAL-compressed.pdf">https://jmpatelcollege.com/wp-content/uploads/2022/10/ANNUAL_REPORT_2020-21_FINAL-compressed.pdf</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college organized a three day Online Workshop on "Gender, Patriarchy and Feminism" in association with NGOs Ek Swapn Ek Asha, AIMPOWER Foundation and Men Against Violence and Abuse (MAVA, Mumbai) on 3rd, 4th & 5th January 2021.

Girls constitute 65 % of the total student strength of our college. The campus offers good security and safety with more than one hundred CCTV cameras placed at strategic locations on the campus. Regular rounds by the members of the Discipline Committee and Floor Incharges assure the girls students of their safety. The Damini Pathak of Bhandara Police visits the campus regularly and interacts with the students to find out if they have any problem.

Counselling is given to the students by the members of the counselling committee. Dr. Romi Bisht and Shri. Bhojraj Shrirame attended the 7 days psychological counselling training workshop organized by HRDC, RTM Nagpur University in Aug 2020 and this has helped in handling the psychological issues of the girl students, especially during the pandemic.

The college has a very spacious and well-furnished common room for girls with attached washrooms. The college has installed a sanitary-napkin vending machine with incinerator for the benefit of the girls students and ladies staff members. Separate and spacious parking is designated for girl students with security guards monitoring it.

File Description	Documents
Annual gender sensitization action plan	<a href="https://jmpatelcollege.com/wp-content/uploads/2022/05/7.1.1%20ANNUAL%20GENDER%20SENSITIZATION%20ACTION%20PLAN%202020-21.pdf">https://jmpatelcollege.com/wp-content/uploads/2022/05/7.1.1 ANNUAL GENDER SENSITIZATION ACTION PLAN 2020-21.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://jmpatelcollege.com/wp-content/uploads/2022/05/7.1.1%20SPECIFIC%20FACILITIES%20PROVIDED%20FOR%20WOMEN.pdf">https://jmpatelcollege.com/wp-content/uploads/2022/05/7.1.1 SPECIFIC FACILITIES PROVIDED FOR WOMEN.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

As a part of its eco-friendly practices, the college tries to go for as efficient waste management as possible. The college works on the principle of reduce and reuse. Efforts are constantly made to reduce the requirement of paper by promoting electronic communication across all wings and departments of the college. The daily garden waste and kitchen waste, which is mostly of green biodegradable waste, is routed through vermin-compost process to produce manure that is used for gardening. Laboratory waste is minimized by conducting practicals involving hazardous chemicals in bigger groups of students, while some of the pathological waste is autoclaved. Organic waste

from Botany and Zoology Departments is also subjected to vermi composting. Other left over solid waste is handed over to the local municipal council collectors for disposal. The hazardous liquid waste, mostly from chemistry laboratory, is released into a purpose-built underground soak pit, which contains clay and rice husk (to absorb metal ions) and lime (to neutralise acidic impurities). The e-waste is kept low by regular updating and maintenance of equipments, so that minimum amount of stock needs to be discarded. In many cases, components are reused by repairing them in-house or offering them for experimental explorations in laboratories.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution:** Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

**A. Any 4 or All of the above**

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following**  
**1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	<b>No File Uploaded</b>
Any other relevant information	<b>No File Uploaded</b>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college has conducted several programs for providing an inclusive environment. It has organised various activities for promoting tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic, and other diversities. The students admitted to different programmes hail from diverse regional, cultural, linguistic and socioeconomic backgrounds. The conduct of the teaching and the non-teaching staff sets an examples for the students to follow. No student, whatever be his background, is discriminated against on any count. Different programmes and commemorative days like Hindi Pakhwada, Marathi Bhasha Samvardhan Pandharwada, Constitution Day, Ambedkar Jayanti, Shubhash Chandra Bose Jayanti, National Youth Day inculcate among the students a respect for different languages, cultures and religions.

Every effort is made to ensure that students from marginalised sections of the society complete their education. An online programme was organised to mark the Minorities Rights Day on 18th December 2020 in association with Dharampeth M. P. Deo Memorial Science College, Nagpur. The programme focused on sensitising the staff and students of both the colleges about the issues of linguistic and religious minorities in the country. Dr. Neehal Sheikh, Assistant Professor of English, Santaji Mahavidyalaya, Nagpur, (also formerly Director, Students Welfare, R.T.M Nagpur University) delivered a talk on the constitutionally guaranteed rights of religious minorities in the country.



File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution endeavours to sensitize the staff, students and all stakeholders in understanding their constitutional obligations. A One-Day Online Seminar on Fundamental Duties was jointly organised by IQAC, NSS & NCC unit on 16.09.2020. The IQAC of the college collaborated with the District Legal Services Authority (DLSA), Bhandara to conduct an Online Essay Competition on the subject, 'The Power of Education' as a part of National Legal Services Week celebrations. The College organised the Constitution of India Week celebrations in collaboration with the DLSA, Bhandara (23rd - 27th November 2020). The event saw Jurists, Lawyers, Social Workers delivering talk and interacting with the Students and the General Public on the different aspects of the Constitution of India. The event was streamed live on Zoom and YouTube Channel. During Covid-19 pandemic, Blood Donation Camps were organised in collaboration with the District Hospital Blood Bank.

The College collaborated with the District Traffic Control Police in creating awareness among the General Public during the Road Safety Month (18th January to 17th February 2021). Various programmes and competitions were organised. The NSS students of the College performed street plays highlighting the reasons behind the accidents and how they could be prevented.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://jmpatelcollege.com/wp-content/uploads/2022/05/7.1.9_Sensitization_of_Students_and_Employees_of_the_Institution_to_the_Constitutional_Obligations.pdf.pdf">https://jmpatelcollege.com/wp-content/uploads/2022/05/7.1.9_Sensitization_of_Students_and_Employees_of_the_Institution_to_the_Constitutional_Obligations.pdf.pdf</a>
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code B. Any 3 of the above**

of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college regularly holds a variety of programmes and activities to mark national and international commemorative days, national festivals, events or to commemorate anniversaries of nationally and regionally important figures. The Independence Day and Republic Day celebrations are two annual events of national importance that are held without fail. Contingents of NCC and NSS Units present a salute to the flag and then go on to participate in the main parade organised by the district administration. In 2020-21, the participation of the students was scaled down due to the Covid-19 restrictions in place. Anniversaries of National figures like Mahatma Gandhi, Dr. B.R. Ambedkar, Savitribai Phule, Swami Vivekanand, Netaji Subhash Chandra Bose, Dr. S. Radhakrishnan and others are routinely observed through different programmes. In addition, several important occasions are also celebrated in the college. These include the Constitution Day, Environment Day, Road Safety Week, National Sports Day, International Yoga Day, National Science Day, World Ozone Day, World Habitat Day and many others. The staff and students actively participate and contribute in the observation of commemorative days and celebration of important milestones. Some of these activities were held on campus with the

participation of college staff and students, while others were conducted Online. For some events, the College collaborated with other institutions and agencies.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### BEST PRACTICE: 1

**Title:** To create and promote environmental consciousness among the staff and students.

**Goal:** To inculcate environmental consciousness among the students and to make them understand their individual responsibility in saving the environment and mother earth.

**Context:** Environment health is one of the major concerns in the globe we live in today. Day to day human activities including rampant cutting of trees have impacted our environment . Climate change, poor air quality, undrinkable water, soil erosion, have become a reality. Keeping all this in mind, the college launched a number of programmes to create awareness among the staff and students to protect the environment.

### BEST PRACTICE: 2

**Title:** Teaching Assistance Project.

**Goal:** To provide Teaching Assistance to Standard XII students of Nagar Parishad Gandhi Vidyalaya & Junior College, Bhandara.

**Context:** The Covid-19 pandemic disrupted the education systems around the world. One such school that was badly affected due to the pandemic was Gandhi Vidyalaya & Junior College, Bhandara run by Municipal Council, Bhandara. The school had no teachers to teach

Mathematics and Science subjects. On the request of the then Assistant Collector and Chief Officer, Municipal Council, Bhandara, the college conducted Online Classes for students of XII Science.

File Description	Documents
Best practices in the Institutional website	<a href="https://jmpatelcollege.com/wp-content/uploads/2022/05/7.2.1_BEST_PRACTICES_2020-21.pdf">https://jmpatelcollege.com/wp-content/uploads/2022/05/7.2.1_BEST_PRACTICES_2020-21.pdf</a>
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Since its inception, the college has endeavoured to produce socially responsible citizens who have made their mark in different walks of life. The college collaborates with different Government and Non-government organizations to do its bit for the society. The IQAC of the college collaborated with the District Legal Services Authority (DLSA), Bhandara to conduct an online Essay competition on 'The Power of Education' as a part of National Legal Services Week celebrations. The College collaborated with the DLSA, Bhandara for organising the Constitution of India Week celebrations (23-27 November 2020). The event was attended by the students and staff of the college, members of the Bhandara Bar Association and General Public. The District Administration appointed IQAC Co-ordinator Dr. Karthik Panicker as the Nodal Officer to conduct the different competitions as a part of Government of Maharashtra's 'Majhe Kutumb, Majhi Jawabdari' (COVID-19 awareness campaign). The College collaborated with the District Traffic Control Branch of Bhandara Police in creating awareness among the General Public during the Road Safety Month (18 January to 17 February 2021). The NSS students performed Street Plays at the Bhandara Bus Station and Gandhi Square highlighting the reasons behind the accidents and how they could be prevented.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution has a structured, effective and documented mechanism for monitoring curriculum delivery. The Principal calls a Meeting of the HODs at the very beginning of the Session and the HODs submit their inputs for the academic and Co-curricular activities. The HODs prepare the academic plan in the Departmental Meeting and submit the same to the IQAC. The teachers maintain a diary which helps them in monitoring their Lesson Plans. The diary is checked by the HODs periodically. The Diaries are checked by the Principal on a monthly basis. Informal feedback is regularly taken from the students by HODs and the Principal to check the effectiveness of the teaching methodologies employed by the teachers. ICT, online resources, multimedia etc. are used to enrich the teaching-learning process. Regular class tests, unit tests, surprise tests, class and home assignments are used to make course corrections in the teaching plans by the faculty. During the Session, a majority of the classes were conducted online on Zoom App and Google Meet. Google Forms were used to conduct practice/revision Tests. Teachers emailed the weekly teaching report to the Principal. The English Department conducted online classes during pandemic in collaboration with other Colleges of the University.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Institute being permanently affiliated to Rashtrasant Tukdoji Maharaj Nagpur University, Nagpur broadly follows the Academic Calendar prescribed by the University. IQAC members of the College

prepare and Academic Calendar which contains aschedule of activities to be organised during the Academic Session. It comprises re-opening dates, bridge courses, orientation courses, the start of internal exams, the start of semester examinations, key college functions, Summer/Winter vacation holidays and so on. The Academic Calendar is circulated to all the Departments.

The Academic Calenadarincludes planning ofseminars/workshops/conferences to be organized, inviting experts for Guest Lectures. The academic calendar provides a broad frameworkwhich must be followed by both faculty and students. Every academic year, semester-by-semester examination committee meetings are held to improve the conduct of CIE.

Teachers prepare their teaching schedule, class tests and assignments following the allotted timetable and academic calendar. The students are assessed the basis of seminars, tutorials, class assignments, internal examinations, etc. Departmental study tours, project work, field visits and presentation.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://jmpatelcollege.com/wp-content/uploads/2022/05/1.1.2_RTMNU_Acdemic_Calender_with_CorrigenduM.pdf">https://jmpatelcollege.com/wp-content/uploads/2022/05/1.1.2_RTMNU_Acdemic_Calender_with_CorrigenduM.pdf</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

07

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

12

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

343

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college tries to integrate various values and issues into the curriculum in a variety of ways. In most cases the prescribed syllabushave specific units, topics and teaching points which are directly linked to one or more of these issues. While teaching these topics the faculty members ensure that the underlying issues are brought forth for greater awareness and discussed in terms of their relevance with the students' lives. In addition, various assignments also focus on one or more of these issues. Assignments like poster making, short essays, students' presentations and group discussions include such topics. The college also runs a courses in environmental studies for all second year students, mandated by the university, with a view to promote better environmental awareness and eco-friendly practices. There are also a wide range of co-curricular activities like debates, guest lectures, seminars, film shows and elocution which are based on themes around these topics. The College conductsvarious Add-on Certificate /Diploma Courses on subjects likeVermiComposting, Medicinal Plants,Renewable Energy Resources etc which help in creating environmental awareness among the students.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>



**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

05

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

**1.3.3 - Number of students undertaking project work/field work/ internships**

274

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

**1.4 - Feedback System**

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders  
Students  
Teachers  
Employers  
Alumni**

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	<a href="https://jmpatelcollege.com/wp-content/uploads/2022/05/1.4.1_Stakeholders_Feedback_Report_2020-21.pdf">https://jmpatelcollege.com/wp-content/uploads/2022/05/1.4.1_Stakeholders_Feedback_Report_2020-21.pdf</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	No File Uploaded

<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>A. Feedback collected, analyzed and action taken and feedback available on website</b>
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File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	<a href="https://jmpatelcollege.com/wp-content/uploads/2022/05/1.4.1_Stakeholders_Feedback_Report_2020-21.pdf">https://jmpatelcollege.com/wp-content/uploads/2022/05/1.4.1_Stakeholders_Feedback_Report_2020-21.pdf</a>

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of students admitted during the year**

**1742**

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

1706	
File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning levels of the students and organises special Programmes for advanced learner and slow learners. The slow as well as advanced learners are identified of the basis of their performance in the previous year University exams, unit tests results and class tests. Such students are enlisted and targeted for various activities organised for slow and advanced learners.

Activities initiated for Slow Learners :

Remedial classes play a vital role in the improvement of the slow learners in the subject they fail to score better marks.

Class Assignments , extra home work and practice tests are given to improve students' writing capacity and to build their confidence.

Online Tests on Google Forms are organised to improve their solving capacity .

Activities initiated for Advanced Learners :

Study material related to prescribed is posted in Google Classroom and students easily access the same.

Video Lectures based on prescribed syllabus are prepared, uploaded on YouTube and posted in whatsapp group of the respective class.

The departments in the college organises students PPT presentations, students seminars on subject topics.

Short term certificate course in collaboration with RTM Nagpur

University , Nagpur provide an excellent platform for slow as well as advanced learners. The students are encouraged to enrol for such courses.

Guest Lectures, workshops are organized for advanced learners.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
4122	50

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

To ensure the holistic development of the students, the institution planned and carried out multiple student centric activities. The College succeeded in mobilising the students for attending classes online and ensured their participation in most of the activities. All the faculty members organised different online/offline activities enthusiastically and students participated in them actively. All the departments conducted innovative programmes to stimulate the creative ability of the students and strengthen their problem solving skills..All students were motivated to participate in various co-curricular competitions.

Experiential Learning is ensured through field visits, project works, Practicals, hands on practice, workshops conducted by the various departments including Geography, Home Economics, Microbiology, Physics, Botany, Chemistry, Environmental Science, etc. Each department encourages students to co-relate textbook knowledge with the issues outside the Classroom.

**Participative Learning :** Question-Answer method is effectively used by the teachers not only for making the teaching-learning process interesting but also for keeping the class attentive. Collective as well as individual responses make the class teaching alive.

**Problem Solving Methodologies :** Teachers give students problems based on the topics what has been taught in the classroom. These problems require interpretation, analysis and application of the concepts taught.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT tools like smartphones, laptop, desktop, tablets helped a lot to carry online teaching effectively during the pandemic. Realising the need of the hour, the teaching, Teachers and students adopted and adapted quickly to the online teaching platforms. The institution provided various online platforms for effective teaching and made available paid version of Zoom for online activities. The faculty members used Microsoft Team, Zoom, Google Meet, Google forms, Kahoot, Upgrad, Google Classroom regularly. Teachers started recording their video lectures, uploading them on You Tube and providing the links to the students. Add on courses approved by Life Long Learning and Extension Centre of RTM Nagpur University, Nagpur also were conducted online. The English Department of the College collaborated with other Colleges of the University to conduct online classes and even Tests and Exams. The study material Online resources were shared with the students in the Class Whatsapp Groups. All exams. at college as well as university level were conducted online. Teacher and students underwent a new teaching-learning experience during the pandemic period.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<b>No File Uploaded</b>

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

**49**

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

**2.4 - Teacher Profile and Quality**

**2.4.1 - Number of full time teachers against sanctioned posts during the year**

**50**

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**

**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

32

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

15 Years 2 Months

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has transparent mechanism for Internal Assessment. Being an affiliated institutions, the college has to follow the prescribed guidelines for Internal Assessment given by the affiliating University. The details including marks distribution are conveyed to the students well in advance. Marks are assigned to each theory paper and are awarded on the basis of Student's Seminar, Viva Voce and Home Assignment, PPT Presentation. Assignment Submission (Online/Offline) is notified by the department before the Final Semester end University examination. The time table for Assignment Submission is announced by the concerned teacher in consultation with the HOD. The final assessment marks are judiciously awarded in proportion on completion of the prescribed criteria. Students are given freedom to submit creative writing assignment on human values/world peace/environmental issues inspired by or related to the lessons/poems prescribed in the syllabus. The assignments given

to PG students are kept more challenging, research oriented and brain storming. PPT presentation, student seminar are the integral part of PG courses and some of the UG course. Online/offline Class tests, Unit Tests, Practice Tests also are conducted on regular basis. Necessary changes in the framework of Internal Assessment were done in the view of pandemic.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The College has developed a well planned, prompt and transparent response system to resolve the issues dealing with the grievances related to internal examination. The college and University had to shift to Online mode for teaching and examination as well. The students could approach the teacher concerned in case of grievance. If not satisfied, the student had the opportunity to report the matter to the HoD. In most of the cases the issues were resolved at the teacher's level. In order to resolve such issues, college used to prepare the list of those students who could not appear in the online examination due to some or other reasons and forwarded the same to the registrar of the college. In case of grievances related to the University Examination, the issues were resolved with the intervention of the Registrar, Dean (Administration) and the Principal. Such cases are forwarded to the Director, Board of Examination and Evaluation of the University for resolution. Follow-up was done regularly so that the grievances were resolved in a time bound manner.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

**2.6 - Student Performance and Learning Outcomes**



2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students. The learning outcomes are formulated and compiled after deliberations with all respective stakeholders. The subject teachers have written down POs and Cos of the programmes run by the institution from first semester to final semester including UG and PG. Most of the POs and Cos are well defined by the university. Cos are discussed by the faculties with the students during teaching-learning process and the same are posted on the college website. The POs and Cos are evaluated at the end of the academic session through exam results and annual feedback from its stakeholders including students, teachers etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Programme Outcomes, Programme Specific Outcomes and Course Outcomes are indicators to assess the learners' performance and Learning objectives. The observations are associated with the planning of corrective measures in case of any deviation in the expected learning outcome/s.

The methods adhered to measure such attainment include direct and indirect methods which can be enlisted as follows :

The Direct Attainment Includes Students Assignments, Projects, Examinations, Practical, Unit Tests, Seminars, Power Point Presentations, Group Discussions, Study Tours, Field Visits.

Apart from these direct attainments, the indirect attainments are also inevitable part while computing the Cos. The Indirect attainment includes the participation of the students in NSS, NCC, Sports and Cultural activities/competitions, Placement Camps etc

Evaluation is a continuous process equipped with traditional as well as new methodologies. It ensures the active and maximum students' participation. The utmost care is taken to ensure use of ICT , offline, online sources to assess the overall conduct and progression .The outcomes assist teacher to plan corrective measures.

The attainments of Course Outcomes (CO) meet the attainment of Programme Outcome. To measure the Course Attainment, separate assessment methods were employed for practical and non-practical subjects.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

1276

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[https://jmpatelcollege.com/wp-content/uploads/2022/05/2.7.1\\_Students\\_Satisfaction\\_Survey\\_2020-21.pdf](https://jmpatelcollege.com/wp-content/uploads/2022/05/2.7.1_Students_Satisfaction_Survey_2020-21.pdf)

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

10

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

00

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The Innovation and Incubation Cell of the College takes care of the ecosystem. An Online National Seminar & Interactive Session on 'Artificial Intelligence & Cyber Security: New Insights for Innovations and Startups'. was organised by Nutan Avishkar Vichar in Nagpur (NAVIN), VIA, Vigyaan Bharati & Raman Science Centre, Nagpur in Association with IQACs & Innovation and Incubation Cells of Dharampeth Science College Nagpur, J. M. Patel College Bhandara, Dr. M. K. Umathe College, Nagpur and Bar. Sheshrao Wankhede College, Khaparkheda, Nagpur on 21 June 2020. The Seminar was inaugurated by Dr. R. K. Singh, Head, Media Relations and Public Awareness Section, BARC, Mumbai. Upendra Mardikar, Chief Security Officer Snap Finance, USA guided the participants about the different aspects of cyber security and the immense possibilities for innovation and start-ups in the field of cyber security. A Two Days Online FDP on 'Innovation and Intellectual Property Rights' was jointly organised by IQACs & Innovation and Incubation Cells of Dharampeth Science College Nagpur, J. M. Patel College Bhandara, Dr. M. K. Umathe College, Nagpur, Bar. Sheshrao Wankhede College, Khaparkheda, Nagpur and S. N. Mor College, Tumsar in collaboration with Rajiv Gandhi National Institute of Intellectual Property Management, Nagpur, on 20-21 July 2020.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year**

**3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

2

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

00

File Description	Documents
URL to the research page on HEI website	<b>Nil</b>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

##### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

07

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

10	
File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

In addition to the academic pursuit, the students of our college actively participate in social service activities leading to their holistic development. The college runs National Service Scheme and National Cadet Corps Units. In the session 2020-21, the NSS & NCC units of the College organized a several activities including International Yoga Day, Tree Plantation Program, popularization of Atmanirbhar Bharat Abhiyan, awareness programme on Fundamental Duties, Govt of Maharashtra's Covid-19 Awareness campaign 'Maze Kutumb Mazi Jababdari' , Constitution of India Week, Blood Donation Camp, Road Safety Week etc. The NCC Unit strives to develop the qualities of leadership, patriotism, maintaining discipline, character building among the students. The various departments of the college are conscious about their responsibilities in shaping students into responsible citizens of the country. All the activities have a positive impact on the students and go a long way in grooming them as responsible citizens. During the Covid-19 pandemic, our students arranged tiffins for those who were admitted in hospitals. One of our students Ajay Sanjay Yadao conducted classes and other activities for financially challenged students who were not able to attend Online Classes. He also conducted different kinds of activities including yoga for the students in Village Khapa. His efforts were lauded by the print and audio-visual medium.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

**NIL**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

**2**

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

**2081**

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

08

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

#### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

##### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

NIL

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>



## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College has a lush green campus spread in an area of more than five acres. It has all the adequate facilities and infrastructure for productive teaching and learning. There are 39 large, well ventilated classrooms in which 5 are equipped with ceiling mounted LCD facilities. 3 classrooms are equipped with interactive boards. The College has a fully air-conditioned Seminar Hall, with a capacity to seat 280 persons.

The College boasts of well-equipped 21 laboratories with latest equipments. There are separate UG and PG labs for Botany and Zoology department. The main library houses over 77,000 books and several journals and newspapers. In addition there are over 12000 books in the MBA Library. The College subscribes to NLIST, through which there is an access to 6000 plus journals over 2, 99,500 e-books for the Staff and students. In addition, several departments have their own smaller and purpose built libraries and e-libraries for additional support to the faculty and students. The entire campus is Wi-Fi enabled with 2 Mbps leased line. The College also has subscribed to 3 FTTH (with speeds upto 100Mbps) connections provided by BSNL.

The state-of-the-art main computer centre has 4 Labs with a total of 116 Computers. The E-commerce Lab, MBA Computer Lab & Language Lab house around 20-30 computers each to cater to the requirements of specific programmes. The college has its own YouTube Channel. The subscription to ZOOM helped the College to conduct online classes for the students and to conduct different Online Events/Conferences. The college also subscribed to UPGRAD for a short period to facilitate E-Learning.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has various grounds for sports and games. The college has a floodlit basketball Court of 4592sq.ft., Badminton Court of 880 sq.ft., handball, volleyball, netball courts and fields on its campus for Kabaddi. The college has a well-maintained playground of more than 79900sq.ft. which is regularly used for games like Cricket, Football and Hockey. It also has a boxing room of 181.5sq.ft. area and a table-tennis room of 256.41sq.ft. areas as well as space for students to play chess, carom and other indoor games. The college has a well-equipped gymnasium of 931 sq.ft. area with all modern facilities. There is also a shaded and partially open area of more than 10800 sq.ft. in Ambedkar Bhavan Lawn which is utilized for yoga, aerobics and other outdoor light fitness activities. Yoga camps are organized in the collaboration with the local Patanjali unit and other NGO's. The college has a Seminar Hall, Pearl Chamber, equipped with LCD Projector and a state-of-the-art sound system with a seating capacity of 280. This facility is used for hosting different cultural activities and competitions. There are two full-time Directors of Physical Education, who are supported by a team of visiting coaches and trainers' in the organization of sporting activities. Several alumni regularly contribute to the sports and cultural activities of the college. The college conducts summer camps in which students from other educational institutions also take part.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

07

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Paste link for additional information	<a href="https://jmpatelcollege.com/wp-content/uploads/2022/05/4.1.3_MASTER_TIMETABLE_2020-21.pdf">https://jmpatelcollege.com/wp-content/uploads/2022/05/4.1.3_MASTER_TIMETABLE_2020-21.pdf</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**

**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

**1662706**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

**4.2 - Library as a Learning Resource**

**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

The College is using LIBMAN CLOUD BASED SOFTWARE (Version 2.03) for Library Automation. In 2006 college had purchased ILMS software (server based). The Library is fully computerized & automated. All the library processes are done with Integrated Library Management Software which comes with office management software. Accession of books is done both manually and using the library software. In year 2019-20, the library management software was upgraded and shifted to cloud based management system. WEB OPAC helps the students to search the books available in library. Students can download the M-OPAC App from the playstore and install it on their handsets. This App helps the Staff and students to search the books from their Android

Mobiles. The ILMS facilitates Bar-coding, Spine-labelling, weeding of books, Circulation, Serial Control Management etc. It also has features such as Reservation/Claims, Overdue/recall Notice, reminders, clearance and fines. Library maintains all MIS reports through the software. The ILMS is

The Library renews its N-LIST membership every year so that the users can access large amount of e-resources with the help of N-LIST (INFLIBNET). Staff and students are given free access for e-resources.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

214522

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### **4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

##### **4.2.4.1 - Number of teachers and students using library per day over last one year**

**14**

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

#### **4.3 - IT Infrastructure**

##### **4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The Institute has an independent server and a Computer Care Center (SCCC). In addition to the teaching staff, the college hires technical expertiseto take care of its software and hardware resources such as desktops, laptops, internet service, printers etc.The Institute has Wi-Fi connectivity in the campus for all faculty, staff, and students. The Institute started with 2 Mbps Lease line internet service. In addition to the leased line, the College has 3 BSNL FTTH connections with a bandwidth of up to 100 Mbps. The Institute has upgraded the IT facilities of its Central Library in terms of both hardware and software. The Institute implements open source software and tools for the majority of the computer systems deployed at the campus. The College subscribes to ZOOM and is renewed regularly. It has helped the College to conduct online classes for the students and to conduct different Online Events/Conferences. The college also subscribed to UPGRAD for a short period to facilitate E-Learning.The Institute provides a high-speed Internet facility to access NPTEL, Swayam Courses and various MOOC platforms. The College has an Annual Maintenance Contract with PNR Infosystem for regular maintenance and support in the upgradation of its IT facilities.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://jmpatelcollege.com/wp-content/uploads/2022/05/4.3.1_Annual_Maintenance_Contract_2020-21_.pdf">https://jmpatelcollege.com/wp-content/uploads/2022/05/4.3.1_Annual_Maintenance_Contract_2020-21_.pdf</a>

#### 4.3.2 - Number of Computers

**283**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	<b>No File Uploaded</b>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

**9536657**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Physical and academic facilities are the backbone of any educational institution. It's very important that there is a clearly defined procedure and policy for the utilization and maintenance of the physical, academic and support facilities. In view of the above, a policy was framed in 18-19 which was revised in 2020 and has been in force since then. It governs the procedures for maintaining and utilizing physical, academic and support facilities, including laboratories, library, sports facilities, computer labs and computers, classrooms etc. The purpose of laying down the policy is to establish guidelines for the effective and efficient use of the available infrastructure. The policy would help in scheduling the activities in the college with proper planning and better co-ordination between the administration and the different users.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

**5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

**5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

1743

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<b>No File Uploaded</b>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

**5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

**806**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**B. 3 of the above**

File Description	Documents
Link to Institutional website	<a href="https://jmpatelcollege.com/">https://jmpatelcollege.com/</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>



**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

127

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

127

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

**5.2 - Student Progression**

**5.2.1 - Number of placement of outgoing students during the year**

**5.2.1.1 - Number of outgoing students placed during the year**

<b>19</b>	
File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

<b>98</b>	
File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

<b>08</b>	
File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

### 5.3 - Student Participation and Activities

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

00

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

**5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )**

As per the decision of the Government of Maharashtra, no elections are held and as such no Students Council is formed but the college ensures the participation of the students at different trends and encourages them to work in various decisionmaking academic and administrative committees, The Principal of the college in consultation of the IQAC, HODs and committee incharges, nominates students on different committees like College Development Committee, Library Advisory Committee, Internal Complaints Cell, Anti Ragging Committee, Student Grievances Committee, College Canteen Committee etc. Student's representatives play an important role in organizing various intra and Inter-collegiate competitions, exhibitions, conferences, seminars and workshops, guest lectures, sports activities etc. Most of the activities are conceptualized and executed by the students with the support and guidance of the teachers. Students actively participate in various study circles, associations and forums like the Science Forum, Literary Association, Commerce Study Circle, Social Science Study Forum. They actively participate in different community outreach programmes and awareness campaigns, Unmesh, the college magazine is published every year and student's on the editorial board

collect articles, poems, drawings etc. from talented students. Students opinions and suggestions are informally/formally sought regularly on different aspects of the Collage administration and academics.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

44

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The College does not have a registered Alumni Association. But there is a strong connect between the Alumni and the Institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

<b>5.4.2 - Alumni contribution during the year (INR in Lakhs)</b>	<b>E. &lt;1Lakhs</b>
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File Description	Documents
Upload any additional information	<b>No File Uploaded</b>

**GOVERNANCE, LEADERSHIP AND MANAGEMENT**

**6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The mission of the college, "prajvalito jnanamaya pradipah", "Let us light the lamp of knowledge" is inscribed in its logo. The college works with a vision of making education more effective, sensitive, responsive and performance oriented. It endeavours to prove equitable access to quality education to all sections of the society, especially the socially and financially challenged. The college governance is aligned with its mission, vision and policies. The governance is based on the key principles of efficiency, transparency, collaboration, participatory management and internal autonomy. The College Development Council (CDC), the Administration and the Committees constitute the three levels of governance. The CDC looks after the overall planning and management of the institution and monitors macro-level developments. The Principal, Registrar, and the administrative office look after the routine work and micro-level management of the institution. The third level of governance consists of different committees, which are formed to look after specific micro-level aspects of the institutional governance. These committees consist of members of the teaching, non-teaching staff and students, thus making the governance decentralized and participatory. The IQAC plays an important role in suggesting and implementing policies and initiatives for the institution.

File Description	Documents
Paste link for additional information	<b>Nil</b>
Upload any additional information	<b>No File Uploaded</b>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The mission of the college, "prajvalito jnanamaya pradipah", "Let us light the lamp of knowledge" is inscribed in its logo. The college works with a vision of making education more effective, sensitive, responsive and performance oriented. It endeavours to provide equitable access to quality education to all sections of the society, especially the socially and financially challenged. The college governance is aligned with its mission, vision and policies. The governance is based on the key principles of efficiency, transparency, collaboration, participatory management and internal autonomy. The College Development Council (CDC), the Administration and the Committees constitute the three levels of governance. The CDC looks after the overall planning and management of the institution and monitors macro-level developments. The Principal, Registrar, and the administrative office look after the routine work and micro-level management of the institution. The third level of governance consists of different committees, which are formed to look after specific micro-level aspects of the institutional governance. These committees consist of members of the teaching, non-teaching staff and students, thus making the governance decentralized and participatory. The IQAC plays an important role in suggesting and implementing policies and initiatives for the institution. Alumni and PTA also contribute through their suggestions.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The perspective plan, named as 'Vision 2022' (for the period 2017-2022) is a reflection of how the college perceives its current standing, identifies future needs, potential, the objectives it sets for itself and the ways of working towards achieving them. One of the important areas of focus has been capacity building, especially vis-a-vis online teaching and expansion of research publications. Over the last couple of years, the college has been organizing different faculty enrichment programmes for equipping the teachers to conduct online teaching and developing learning resources. With the COVID-19 Pandemic it became almost imperative for institutions to

shift to online teaching. Some teachers of the College were already using online lectures to complement their regular teaching. The college encouraged its teachers to attend faculty development programmes with special focus on conducting and managing online courses and creating MOOCs. A majority of the teachers attended such faculty development programmes, Short-term Courses, refresher courses/orientation programme conducted by different HRDCs/HEIs. This proved to be of immense help in conducting online classes and developing e-content for the students. A total of 21 teachers benefitted by attending 42FDPs/STCs. Similarly, the college has been encouraging its staff to publish their research papers in quality journals. This has resulted in a total number of 33 papers being published in National and International Peer Reviewed Journals with some of them being published in UGC listed journals and journals indexed in Web of Science/Scopus.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://jmpatelcollege.com/wp-content/uploads/2017/01/Perspective-Plan.pdf">https://jmpatelcollege.com/wp-content/uploads/2017/01/Perspective-Plan.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The founding Trust, Gondia Education Society is the overarching management of the institution and holds the final authority in all internal matters. The college is governed by the College Development Council consisting of the representatives of the parent society, local community, industry, social workers, the teaching staff, the non-teaching staff and the students. This CDC is entrusted with the overall management of the college. Within the college, the Principal is the institutional head and is responsible for managing the day-to-day affairs of the college. Three kinds of personnel - technical, administrative and teaching - are in place in the college to cater to the workload needs of the respective domains. The Academic wing is managed through the Heads of various departments and numerous academic committees, while the administrative side is managed through the Dean (Administration), the Registrar, Office Superintendent and administrative staff. The service rules, procedures of

recruitment and promotional policies are all governed by the relevant legislations of the Government of Maharashtra, especially the Maharashtra Public Universities Act, the Ordinances and Statutes of the affiliating university and the regulations laid down by the UGC/AICTE. The college functions entirely within these norms and meticulously follows all rules and regulations.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	<a href="https://jmpatelcollege.com/wp-content/uploads/2022/05/6.2.2%20Organogram%20of%20the%20institution.pdf">https://jmpatelcollege.com/wp-content/uploads/2022/05/6.2.2 Organogram of the institution .pdf</a>
Upload any additional information	No File Uploaded

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The Insitution has various welfare measures in place for the teaching and non-teaching staff. Some of these are listed below:

#### Teachers:

- o Loan from Employees Credit Co-operative Society.



- Emergency loan of Rs 20,000/- from Employees Credit Co-operative Society
- Consumer Co-operative society offers soft loans for groceries and consumer durables.
- Immediate financial assistance of Rs 5000/- from the 'Kutumb Kalyan Nidhi' to the family of the Member for performing the last rites.
- Felicitation on special achievements
- Institution organizes workshops on Health related issues.
- Doctor on call for emergencies in the College.

**Non-Teaching:**

- Loan from Employees Credit Co-operative Society.
- Emergency loan of Rs 20,000/- from Employees Credit Co-operative Society
- Consumer Co-operative society offers soft loans for groceries and consumer durables.
- Immediate financial assistance of Rs 5000/- from the 'Kutumb Kalyan Nidhi' to the family of the Member for performing the last rites
- Felicitation on special achievements
- Institution organizes workshops on Health related issues
- Doctor on call for emergencies in the College.

In the financial year 2020-21, the Employees Co-operative Society of the College sanctioned a Loan amount of Rs 1,16,20,000/- to 32 Staff members (Teaching -13, Non-teaching-19). The Loan is usually sanctioned in two working days time with least paper work.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

<b>00</b>	
File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

<b>05</b>	
File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	<b>No File Uploaded</b>
Reports of Academic Staff College or similar centers	<b>No File Uploaded</b>
Upload any additional information	<b>No File Uploaded</b>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

<b>32</b>	

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college conducts the performance appraisal of its teaching and non-teaching staff through a combination of ways. All faculty members are required to submit a self-appraisal report every year, which is based on the performance appraisal norms suggested by the UGC and the affiliating university. The data submitted by the individual faculty members is used as one of the measures of performance assessment. Secondly, the teaching faculty is required to maintain a record of teaching assignments handled by them during the year, including co-curricular and extra-curricular work, college and university assignments, professional development activities etc The work of teachers on various committees is also taken into consideration while assessing the performance. Feedback from the students is also taken into account. In this way, the college tries to make a holistic and multi-source performance appraisal of the teaching staff. For the non-teaching staff, the college maintains confidential reports on their performance which are prepared by the Principal based on various kinds of inputs. These inputs include the Personal observations of the Principal, the informal reports from peers and other stake holders. In case of any serious issues about performance the concerned staff is personally addressed by the Principal

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college meticulously and regularly follows audit procedures for all its accounts and financial transactions. The audit is carried out by both internal and external agencies. Audits of the college as a whole are carried out every year without fail. Every year the accounts and transactions are audited by professional and licensed chartered accountant agencies, which carry out the audit independently and certify if the financial matters have followed requisite norms or not and point out discrepancies if any. In addition to these annual internal and external audits, there are also periodic audits by some government agencies. The office of the Joint Director of Higher Education from the region sends its team periodically to physically verify the financial undertakings of the college. Similarly the regional office of the Accountant General of India also periodically checks and verifies the audited records of the college and seeks compliance if any discrepancies or lacunae are found at society level. The college has not faced any major audit objections from either the Joint Director of Higher Education or the Accountant General office. In addition to these general overall audits, the college carries out regular audits of the financial matters associated with specific schemes, grants and projects. These audited statements and utilization certificates are regularly sent to the state government and funding agencies including UGC and Department of Biotechnology.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

Nil

File Description	Documents
Annual statements of accounts	<b>No File Uploaded</b>
Any additional information	<b>No File Uploaded</b>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The College receives salary grants from the state government for the staff employed on grant-in-aid posts. The State Government/Government of India reimburses the Tuition and other fees of the students admitted to the College under different welfare schemes. However, these funds do not meet all the financial requirements of the college, and are not adequate to ensure good maintenance and continuous growth of the college. It therefore employs a range of strategies to mobilize funds and to save funds through optimum utilization of resources. The college runs some self-financing UG and PG courses which are quite popular. By maintaining a good standard of these courses, the college has been able to attract good number of students to these courses which generates valuable funds for the development of the college. The college has been able to raise some funds by offering its premises to government agencies and consultancy firms for conduct of different examinations. The funds received under Star DBT Scheme were properly utilised. The college tries to ensure that there is minimum wastage of resources and that every kind of resource is used optimally to its fullest potential. This is achieved by sharing and pooling of facilities, equipment and resources.

File Description	Documents
Paste link for additional information	<b>Nil</b>
Upload any additional information	<b>No File Uploaded</b>

#### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC has significantly contributed in institutionalizing various processes and strategies which collectively form the essence of the quality assurance initiatives of the college. The two important contributions are as follows.

1.The IQAC has taken the lead in conducting various audits like the Green Audit/Energy audit which have helped the college in advancing to become an eco-friendly institution. That the MGNCRE, Ministry of Education, Government of India, awarded the College with the District Green Champion Certificate (2020-21) bears testimony of its green efforts.

2. The IQAC has been pushing for the use of ICT in teaching-learning Process even before the Pandemic set in. Workshops/FDPs were organised to familiarise the teachers about the different Teaching-Learning platforms and tools. With the onset of the Pandemic, the IQAC encouraged the teachers to join different short-term courses on E-content Development, Managing Online Classes and Creating MOOCs being conducted by the HRDCs and Teaching-Learning Centres. The schedule of these courses was shared with the Teachers. Many teachers of the College attended these Courses and it helped them in conducting the online classes efficiently and developing the E-content for the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The college conducts a periodic review of the teaching-learning processes and the learning outcomes every year through the IQAC. There are three initial sources of inputs in this review process. The first is the feedback which is collected from the students. The feedback is collected about the Teaching Learning Process and the infrastructure and facilities available for teaching and learning. Feedback is also sought from the alumni, parents and employers. The feedback provides useful information while reviewing the teaching learning processes and the college plans. The second source of input is the data of the performance of students in the internal assessment activities and the final

university examinations. This data gives a good idea in terms of teaching practices, student progress and the learning outcomes. The third useful source of inputs for review is the data from teacher performance appraisal and teachers' experiences and observations. Taking into account all these inputs, the college carries out periodic review of its teaching learning processes, its strategies and methods of operation and its short and long term plans. The IQAC also plays a significant role in preparing the annual academic calendar, the schedules and plans for the continuous internal evaluation and co-curricular activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://jmpatelcollege.com/wp-content/uploads/2022/10/ANNUAL_REPORT_2020-21_FINAL-compressed.pdf">https://jmpatelcollege.com/wp-content/uploads/2022/10/ANNUAL_REPORT_2020-21_FINAL-compressed.pdf</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

### **INSTITUTIONAL VALUES AND BEST PRACTICES**

## 7.1 - Institutional Values and Social Responsibilities

### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college organized a three day Online Workshop on "Gender, Patriarchy and Feminism" in association with NGOs Ek Swapn Ek Asha, AIMPOWER Foundation and Men Against Violence and Abuse (MAVA, Mumbai) on 3rd, 4th & 5th January 2021.

Girls constitute 65 % of the total student strength of our college. The campus offers good security and safety with more than one hundred CCTV cameras placed at strategic locations on the campus. Regular rounds by the members of the Discipline Committee and Floor Incharges assure the girls students of their safety. The Damini Pathak of Bhandara Police visits the campus regularly and interacts with the students to find out if they have any problem.

Counselling is given to the students by the members of the counselling committee. Dr. Romi Bisht and Shri. Bhojraj Shrirame attended the 7 days psychological counselling training workshop organized by HRDC, RTM Nagpur University in Aug 2020 and this has helped in handling the psychological issues of the girl students, especially during the pandemic.

The college has a very spacious and well-furnished common room for girls with attached washrooms. The college has installed a sanitary-napkin vending machine with incinerator for the benefit of the girls students and ladies staff members. Separate and spacious parking is designated for girl students with security guards monitoring it.

File Description	Documents
Annual gender sensitization action plan	<a href="https://jmpatelcollege.com/wp-content/uploads/2022/05/7.1.1_ANNUAL_GENDER_SENSITIZATION_ACTION_PLAN_2020-21.pdf">https://jmpatelcollege.com/wp-content/uploads/2022/05/7.1.1_ANNUAL_GENDER_SENSITIZATION_ACTION_PLAN_2020-21.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://jmpatelcollege.com/wp-content/uploads/2022/05/7.1.1_SPECIFIC_FACILITIES_PROVIDED_FOR_WOMEN.pdf">https://jmpatelcollege.com/wp-content/uploads/2022/05/7.1.1_SPECIFIC_FACILITIES_PROVIDED_FOR_WOMEN.pdf</a>

### 7.1.2 - The Institution has facilities for

B. Any 3 of the above



**alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

As a part of its eco-friendly practices, the college tries to go for as efficient waste management as possible. The college works on the principle of reduce and reuse. Efforts are constantly made to reduce the requirement of paper by promoting electronic communication across all wings and departments of the college. The daily garden waste and kitchen waste, which is mostly of green biodegradable waste, is routed through vermin-compost process to produce manure that is used for gardening. Laboratory waste is minimized by conducting practicals involving hazardous chemicals in bigger groups of students, while some of the pathological waste is autoclaved. Organic waste from Botany and Zoology Departments is also subjected to vermi composting. Other left over solid waste is handed over to the local municipal council collectors for disposal. The hazardous liquid waste, mostly from chemistry laboratory, is released into a purpose-built underground soak pit, which contains clay and rice husk (to absorb metal ions) and lime (to neutralise acidic impurities). The e-waste is kept low by regular updating and maintenance of equipments, so that minimum amount of stock needs to be discarded. In many cases, components are reused by repairing them in-house or offering them for experimental explorations in laboratories.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="#">View File</a>

<p><b>7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus</b></p>	<p><b>B. Any 3 of the above</b></p>
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File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

**7.1.5 - Green campus initiatives include**

<p><b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b></p> <ol style="list-style-type: none"> <li><b>1.Restricted entry of automobiles</b></li> <li><b>2. Use of bicycles/ Battery-powered vehicles</b></li> <li><b>3. Pedestrian-friendly pathways</b></li> <li><b>4. Ban on use of plastic</b></li> <li><b>5. Landscaping</b></li> </ol>	<p><b>A. Any 4 or All of the above</b></p>
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File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	<b>No File Uploaded</b>

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

<p><b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b></p>	<p><b>A. Any 4 or all of the above</b></p>
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

<p><b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment</b></p> <p><b>5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</b></p>	<p><b>B. Any 3 of the above</b></p>
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File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	<b>No File Uploaded</b>
Any other relevant information	<b>No File Uploaded</b>

<p>7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).</p>
<p><b>The college has conducted several programs for providing an inclusive environment. It has organised various activities for promoting tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic, and other diversities. The students admitted to different programmes hail from diverse</b></p>

regional, cultural, linguistic and socioeconomic backgrounds. The conduct of the teaching and the non-teaching staff sets an examples for the students to follow. No student, whatever be his background, is discriminated against on any count. Different programmes and commemorative days like Hindi Pakhwada, Marathi Bhasha Samvardhan Pandharwada, Constitution Day, Ambedkar Jayanti, Shubhash Chandra Bose Jayanti, National Youth Day inculcate among the students a respect for different languages, cultures and religions.

Every effort is made to ensure that students from marginalised sections of the society complete their education. An online programme was organised to mark the Minorities Rights Day on 18th December 2020 in association with Dharampeth M. P. Deo Memorial Science College, Nagpur. The programme focused on sensitising the staff and students of both the colleges about the issues of linguistic and religious minorities in the country. Dr. Neehal Sheikh, Assistant Professor of English, Santaji Mahavidyalaya, Nagpur, (also formerly Director, Students Welfare, R.T.M Nagpur University) delivered a talk on the constitutionally guaranteed rights of religious minorities in the country.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution endeavours to sensitise the staff, students and all stakeholders in understanding their constitutional obligations. A One-Day Online Seminar on Fundamental Duties was jointly organised by IQAC, NSS & NCC unit on 16.09.2020. The IQAC of the college collaborated with the District Legal Services Authority (DLSA), Bhandara to conduct an Online Essay Competition on the subject, 'The Power of Education' as a part of National Legal Services Week celebrations. The College organised the Constitution of India Week celebrations in collaboration with the DLSA, Bhandara (23rd - 27th November 2020). The event saw Jurists, Lawyers, Social Workers delivering talk and interacting with the Students and the General Public on the different aspects of the Constitution of India. The event was streamed live on Zoom

and YouTube Channel. During Covid-19 pandemic, Blood Donation Camps were organised in collaboration with the District Hospital Blood Bank.

The College collaborated with the District Traffic Control Police in creating awareness among the General Public during the Road Safety Month (18th January to 17th February 2021). Various programmes and competitions were organised. The NSS students of the College performed street plays highlighting the reasons behind the accidents and how they could be prevented.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://jmpatelcollege.com/wp-content/uploads/2022/05/7.1.9_Sensitization_of_Students_and_Employees_of_the_Institution_to_the_Constitutional_Obligations.pdf.pdf">https://jmpatelcollege.com/wp-content/uploads/2022/05/7.1.9_Sensitization_of_Students_and_Employees_of_the_Institution_to_the_Constitutional_Obligations.pdf.pdf</a>
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. 4. Annual awareness programmes on Code of Conduct are organized.**

**B. Any 3 of the above**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college regularly holds a variety of programmes and activities to mark national and international commemorative days, national festivals, events or to commemorate anniversaries of nationally and regionally important figures. The Independence Day and Republic Day celebrations are two annual events of national importance that are held without fail. Contingents of NCC and NSS Units present a salute to the flag and then go on to participate in the main parade organised by the district administration. In 2020-21, the participation of the students was scaled down due to the Covid-19 restrictions in place. Anniversaries of National figures like Mahatma Gandhi, Dr. B.R. Ambedkar, Savitribai Phule, Swami Vivekanand, Netaji Subhash Chandra Bose, Dr. S. Radhakrishnan and others are routinely observed through different programmes. In addition, several important occasions are also celebrated in the college. These include the Constitution Day, Environment Day, Road Safety Week, National Sports Day, International Yoga Day, National Science Day, World Ozone Day, World Habitat Day and many others. The staff and students actively participate and contribute in the observation of commemorative days and celebration of important milestones. Some of these activities were held on campus with the participation of college staff and students, while others were conducted Online. For some events, the College collaborated with other institutions and agencies.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**BEST PRACTICE: 1**

**Title: To create and promote environmental consciousness among**

the staff and students.

**Goal:** To inculcate environmental consciousness among the students and to make them understand their individual responsibility in saving the environment and mother earth.

**Context:** Environment health is one of the major concerns in the globe we live in today. Day to day human activities including rampant cutting of trees have impacted our environment . Climate change, poor air quality, undrinkable water, soil erosion, have become a reality. Keeping all this in mind, the college launched a number of programmes to create awareness among the staff and students to protect the environment.

**BEST PRACTICE: 2**

**Title:** Teaching Assistance Project.

**Goal:** To provide Teaching Assistance to Standard XII students of Nagar Parishad Gandhi Vidyalaya & Junior College, Bhandara.

**Context:** The Covid-19 pandemic disrupted the education systems around the world. One such school that was badly affected due to the pandemic was Gandhi Vidyalaya & Junior College, Bhandara run by Municipal Council, Bhandara. The school had no teachers to teach Mathematics and Science subjects. On the request of the then Assistant Collector and Chief Officer, Municipal Council, Bhandara, the college conducted Online Classes for students of XII Science.

File Description	Documents
Best practices in the Institutional website	<a href="https://jmpatelcollege.com/wp-content/uploads/2022/05/7.2.1_BEST_PRACTICES_2020-21.pdf">https://jmpatelcollege.com/wp-content/uploads/2022/05/7.2.1_BEST_PRACTICES_2020-21.pdf</a>
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Since its inception, the college has endeavoured to produced socially responsible citizens who have made their mark in different walks of life. The college collaborates with different Government and Non-government organizations to do its bit for the society. The IQAC of the college collaborated with the District Legal Services Authority (DLSA), Bhandara to conduct an online Essay competition on 'The Power of Education' as a part of National Legal Services Week celebrations. The College collaborated with the DLSA, Bhandara for organising the Constitution of India Week celebrations (23-27 November 2020). The event was attended by the students and staff of the college, members of the Bhandara Bar Association and General Public. The District Administration appointed IQAC Co-ordinator Dr. Karthik Panicker as the Nodal Officer to conduct the different competitions as a part of Government of Maharashtra's 'Majhe Kutumb, Majhi Jawabdari' (COVID-19 awareness campaign). The College collaborated with the District Traffic Control Branch of Bhandara Police in creating awareness among the General Public during the Road Safety Month (18 January to 17 February 2021). The NSS students performed Street Plays at the Bhandara Bus Station and Gandhi Square highlighting the reasons behind the accidents and how they could be prevented.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	No File Uploaded

#### 7.3.2 - Plan of action for the next academic year

- Skill Development programmes to be strengthened
- ICT infrastructure to be strengthened
- National/International Seminars/Conferences to be organised
- Student Research Projects to be encouraged
- Gender sensitisation programmes to be increased